

Cambridge Alliance Centre

The Admissions Board
Cambridge Alliance Centre
391 A Orchard Road
#24-04 Tower A, Ngee Ann City
Singapore 238873



PRE-LAW SCHOLAR PROGRAM RECOMMENDATION REQUEST FORM

(Note: A recommendation is only necessary when requested by the Admissions Board)

TO THE APPLICANT:

Please complete the first part of this form and give it to your recommender together with an envelope of your own, addressed to you. Ask your recommender to return the recommendation letter (together with this form) to you in the envelope, which must be sealed and signed across the seal (back flap) by the recommender. **Do NOT open.** Submit the sealed recommendation with your other application materials.

IMPORTANT: Recommendations must be written solely by the recommender. Under NO circumstances should an applicant prepare or review a letter of recommendation. We reserve the right to disqualify the application of a candidate who has played any role in writing a recommendation letter. (Note: The recommendations that are most helpful are those written by school tutors who know you well. Letters from personal or family friends will not be considered.)

Name of applicant:

Name and title of recommender:

TO THE PERSON WRITING THE RECOMMENDATION:

The applicant named above has applied for admission to the Cambridge Alliance Centre Pre-law Scholars Programme and by giving this form to you is requesting a letter of recommendation. We expect to receive applications from many well-qualified applicants but can admit only a small percentage.

Your letter can be very helpful to us in selecting the ideal candidates from this talented pool.

We are most interested in learning about the applicant's intellectual strengths and weaknesses, maturity, and character, and what distinguishes this applicant from other strong candidates. Comparisons of the applicant with other promising contemporaries will be especially helpful. We would also appreciate information, where available, about the applicant's career aspirations and your evaluation of his/her capacity to attain them. Please make your letter as detailed and frank as possible. Our assessment will be based not on the applicant's intellectual capacity alone. We are

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keen on taking on applicants who display a level of enthusiasm that will be commensurate to the high level of commitment required for the PSP.

Letters that state conclusions without providing specific examples are of limited use. If you are recommending more than one person for this Pre-law Scholars Programme, we would like to know how you compare them. Please attach your letter (preferably on your own letterhead stationery) to this form.

Important: Please give your recommendation and this form to the applicant in an envelope, after sealing and signing the back flap of the envelope. The recommendation will be submitted unopened by the candidate along with his/her application. Your prompt reply would be appreciated, since a decision on this application will normally be deferred until your letter is received.

Signature of recommender:

Date: _____

Name and title:

Address:

Telephone number (and/or e-mail address): _____